

INSTRUCTIONS FOR INSTALLING YOUR WESLOCK PRODUCT

MOLTEN BRONZE COLLECTION :: KEYLOCK 7340-7140 series // PRIVACY 7310-7110 series
ELEGANCE COLLECTION :: KEYLOCK 3740-2740-1740 series// PRIVACY 3710-2710-1710 series



DO NOT INSERT KEY, OR UNLOCK HANDLE BEFORE INSTALLATION. DOING SO MAY RESULT IN REMOVAL OF THE CYLINDER ASSEMBLY.

1 CONFIRM THAT ALL PARTS ARE ON HAND

WOOD SCREWS (x4)
FOR MOUNTING STRIKE & FACEPLATE

HOUSING SCREWS (x2)
ATTACH EXT. & INT. ASSEMBLIES

FACEPLATE (x2)

STRIKE (x2)
INSTALL ON DOOR FRAME

LATCH ASSEMBLY (x1)
ENGAGES STRIKE WITH DOOR CLOSED

MORTISE OR NON-MORTISE

ONLY ONE TYPE WILL BE INCLUDED.

EXTERIOR ASSEMBLY
EXTERIOR KNOB/LEVER ASSEMBLY

INTERIOR ASSEMBLY
INTERIOR KNOB/LEVER, BACKPLATE, & PUSH BUTTON

ENTRY KEY(S)
FOR KEYLOCK OR PRIVACY FUNCTION

KEYLOCK PRIVACY

CONTACT YOUR PRODUCT VENDOR WHEN ORDERING REPLACEMENT HARDWARE.

2 REQUIRED TOOLS

MEASURING TAPE
OR OTHER MEASURING TOOL

SCREWDRIVERS
PHILLIPS AND FLAT BLADE

WOOD CHISEL
ONLY IF PREPPING A NEW DOOR *

WRITING UTENSIL
ONLY IF PREPPING A NEW DOOR *

DOOR PREP INSTRUCTIONS @ WESLOCK.COM

3 GLOSSARY OF TERMS

TECHNICAL LANGUAGE USED IN THIS DOCUMENT

MORTISE
Rectangular cavity on the door edge.

CROSS BORE
Large hole drilled into the door face.

EDGE BORE
Small hole drilled into the door edge.

SPRING LATCH
Provided with privacy lock.

DEAD LATCH
Provided with keylock.

4 IDENTIFY YOUR LATCH TYPE

THIS WILL DETERMINE HOW YOU INSTALL THE LATCH ASSEMBLY

MORTISE

NON-MORTISE

NON-MORTISE *Adapted

5 DETERMINE YOUR BACKSET

THE LENGTH OF YOUR LATCH ASSEMBLY WILL BE DETERMINED BY YOUR BACKSET MEASUREMENT.

A MEASURE THE DOOR

Measure distance between center of crossbore and edge of door.

B IF MEASUREMENT = 2 3/4"

KEEP EXTENSION IN PLACE

No adjustment is necessary. Leave extension attached to latch assembly.

C IF MEASUREMENT = 2 3/8"

REMOVE EXTENSION

Pry extension to remove it from the latch assembly, using a flat blade screwdriver.

6 INSTALL YOUR PRIVACY / KEYLOCK HARDWARE

A1 INSERT NON-MORTISE LATCH

Insert latch assembly into edge bore. Sloping side of latch bolt should face door exterior.

A2 INSERT MORTISE LATCH

Mortise and Adapted Non-Mortise latches require a faceplate and two wood screws.

B EXTERIOR ASSEMBLY

Insert exterior housing into crossbore. The crescent bracket opens toward door edge.

C HANDING *KEYLOCK ONLY

If inserted key has teeth facing up, move to section 7.

D REMOVE INSIDE KNOB/LEVER

Remove knob/lever to install backplate. To do this, depress tab on post and pull firmly.

E INSTALL BACKPLATE

Align screw holes on backplate with exterior assembly. Slide on. Fasten.

F INSTALL PUSH BUTTON LOCK

Align the push button with the hole in the interior. Thread the button into the housing.

G INSTALL TRIM & KNOB/LEVER

Align slot on knob/lever with tab on post and slide on.

H INSTALL STRIKE

Latch bolt extends through strike plate. Dead latch engages strike tab for added security.

7 ADJUST THE HANDING OF YOUR INSTALLATION

A REMOVE SPRING CLIP * LEVER ONLY

If installing a lever handle, use a flat blade screwdriver to remove spring clip. (above)

B ROTATE KNOB / LEVER

Rotate knob / lever all the way to the left and pull out to remove from exterior housing.

C REMOVE KEY CYLINDER

To withdraw key cylinder, rotate key 180° and pull cylinder out. To remove key, reverse rotation and pull.

D REMOVE TAILPIECE

Unscrew tail piece and remove from cylinder. Handle carefully to avoid cylinder disassembly.

E ROTATE TAILPIECE

Rotate tailpiece 180° and reattach to cylinder with screw. Do not overtighten.

F REINSTALL KEY CYLINDER

Turn key 180°, reinsert cylinder into knob / lever with tailpiece opposite the spindle.

G ROTATE KNOB / LEVER

Insert reassembled knob / lever back into housing and turn hard left. Push until seated.

H REMOVE SPRING CLIP * LEVER ONLY

If installing a lever, return spring clip and proceed with step "7-D" of install sequence.

“Thanks For Choosing Us. We Hope You Enjoy Your New Weslock Door Handle.”

WESLOCK WARRANTY INFORMATION

WESLOCK warrants to the purchaser that the products shall be free from defects in material workmanship for the LIFETIME of the product. Provided the product was purchased from an authorized WESLOCK dealer, Weslock’s sole obligation under this warranty shall be to repair or replace product which WESLOCK determines to be defective. After such product is returned to WESLOCK by the purchaser with proof of purchase and with shipping charges prepaid, will this warranty be honored. Homeowner - if the product was installed as original equipment on a new home, you must provide the name of the builder, the date the home was built and your move-in date. If a mechanical defect has occurred, it is your right by this warranty to contact Customer Service in Tulsa, Oklahoma at (800) 575-2658 to arrange the return of the lock. This warranty DOES NOT cover products which malfunction due to improper installation or misuse. Please register your product at Weslock.com.

WARRANTY TERMS	FINISH	MECHANICAL
Elegance Collection	Limited Lifetime	Limited Lifetime
Molten Bronze Collection	Limited 10 Years	Limited Lifetime

ADDITIONAL CUSTOMER RESOURCES

Online

WEBSITE
For our full product catalog, and video instructions, go to;
www.weslock.com

YOUTUBE
Browse our video library, or leave us comments at;
youtube.com/WeslockDoorHardware

FACEBOOK
See what we’re up to, or ask us a question at;
facebook.com/WeslockDoorHardware

TWITTER
To learn about promotions, and other news, follow us at;
twitter.com/Weslock1

Direct

PHONE NUMBER
1-800-575-2658
BOLT

FAX NUMBER
1-918-294-3869

EMAIL
warranty@weslock.com