



# **Long Plate Installation Instructions**

### Passage and Privacy

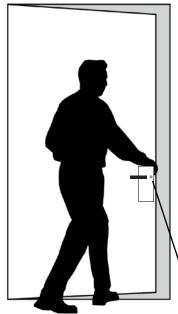
With step-by-step Installation Pictograms and Drilling Template



Tools Required: Flat Blade Screwdriver & #2 Phillips Screwdriver (Not power tools)



## **DETERMINING LOCK LOCATIONS (Handing)**

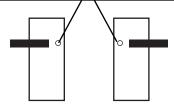


Outside

Hinge is on the left. Door is a **Left Hand**.

- If your lock set has levers, and/or is a privacy, it has an **inside** half, and an **outside** half. Remove these from the box.
- 2. If your lock set is a passage with knobs, skip to step 6 below, as both halves are the same.
- 3. Use the diagrams to the left and right to determine if your door is left or right hand.
- 4. Outside levers on left hand doors point to the left (towards the hinges.)
- 5. Outside levers on right hand doors point to the right (towards the hinges.)
- 6. Privacy locks have holes next to the edge of the door, <u>opposite</u> the hinges.
- 7. Hold each of your lock halves next to the outside of the door to determine which half should be attached on the outside.

Privacy release hole must be next to the edge of the door!





Outside

Hinge is on the right. Door is a **Right Hand**.

# **Long Plate Door Hardware Installation Instructions**

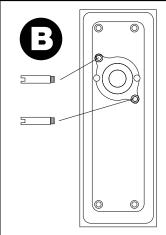
Updated September 2016

### **Fits doors** 1-3/8" to 1-3/4" thick

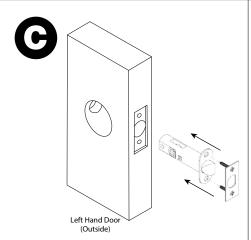
# Passage/Privacy



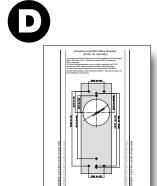
**DETERMINE** LOCK LOCATION (previous page)



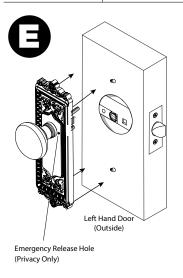
Attach the silver mounting posts to the back of the outside half with a flat blade screwdriver.



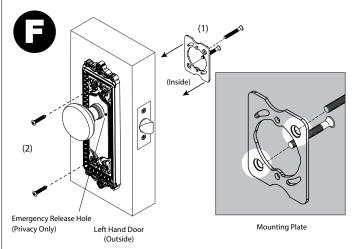
Insert the latch.



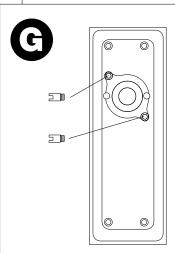
To drill the mounting holes, refer to the template on the opposite page.



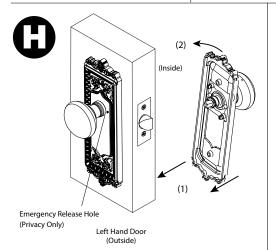
Attach outside half to door.



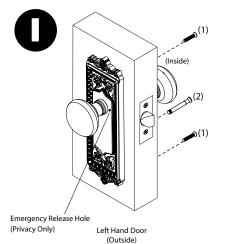
(1) Hold mounting plate against the inside of the door. Insert 1-1/4" long machine screws through mounting plate into silver posts on outside half, and tighten. (2) Insert 1" long wood screws in outside half.



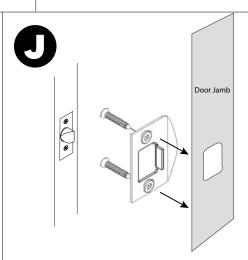
Attach the gold mounting posts to the back of the inside half.



(1) Push inside half onto mounting plate at an angle. (2) Rotate inside half clockwise to lock in place.



(1) Insert 1" long wood screws into inside half. (2) Insert privacy pin (Privacy Only).

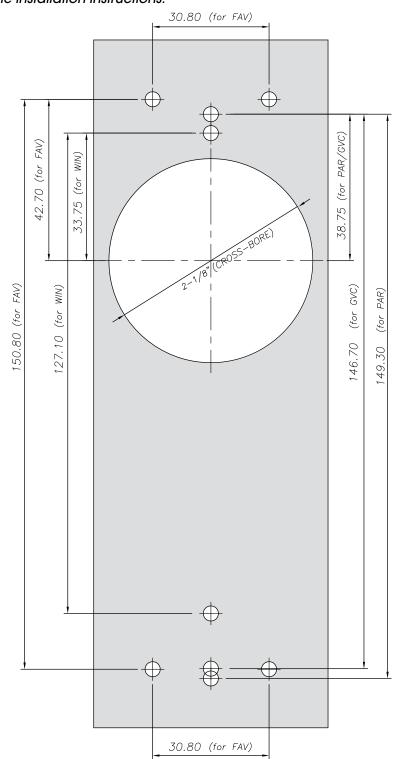


Attach the strike plate to the door jamb using 1" long wood screws.



### Grandeur Long Plate Drilling Template (Scale 1 to 1(full size))

- (1) Locate the hole locations for your long plate on this template. (FAV = Fifth Ave., GVC = Grande Victorian, PAR = Parthenon, WIN = Windsor)
- (2) Place drilling template on your door, centering the 2 1/8" cross-bore hole. Keep template parallel with door edge.
- (3) Mark the hole locations for your long plate on the door.
- (4) Drill holes using a 7/64" diameter drill bit. Then go to step E on the installation instructions.



DOOR EDGE: 2-3/8" from center of cross bore

DOOR EDGE: 2-3/4" from center of cross bore

# DOOR EDGE: 2-3/4" from center of cross bore

2-3/8" from center of cross bore

DOOR

