Size of Mattress and Foundation

The length and width of the upper and lower bunk mattress and foundation are as follows :

Size	Length	Width	Thickness
Twin	74"- 75"	37 ½"- 38 ½"	9 ½" max
Full	74"- 75"	52"- 53"	9 ½" max

You must use only this size mattress.

Ensure thickness of upper and lower mattress and foundation combined does not exceed 9 ½"
and that the mattress is at least 5" below upper edge of guardrails.
This Bunk Bed uses a slat kit for mattress foundation.

Replacement Parts

SAFETY WARNINGS

(1)   Follow the information on the warnings appearing on the upper bunk end structure
         and on the carton. Do not remove warning label from bed.

(2)   Always use the recommended size mattresses or mattress support, or both,
         to help prevent the likehood of entrapment or falls.

(3)   Surface of mattress must be at least 5 in. (127mm) below the upper edge of guardrails.

(4)   Do not allow children under 6 years of age to use the upper bunk.

(5)   Periodically check and ensure that the guardrail, ladder, and other component are
         in their proper position, free from damage, and that all connectors are tight.

(6)   Do not allow horseplay on or under the bed and prohibit jumping on the bed.

(7)   Always use ladder for entering or leaving upper bunk.

(8)   Do not use substitute parts. Contact the manufacturer or dealer for replacement parts.

(9)   Use of a night light may provide added safety precaution for a child using the upper bunk.

(10)   Always use guardrails on both long sides of the upper bunk. If the bunk bed will be placed
         next to the wall, the guardrail that runs the full length of the bed should be placed against
         the wall to prevent entrapment between the bed and the wall.

(11)   The use of water or sleep flotation mattresses is prohibited.

(12)   **STRANGULATION HAZARD** : Never attach or hang items to any part of the bunk bed
         that are not designed for use with the bed; for example, but not limited to, hooks, belts
         and jump ropes.

(13)   Keep these instructions for future reference.

ASSEMBLY INSTRUCTIONS

(TWIN - TWIN) (TWIN - FULL)

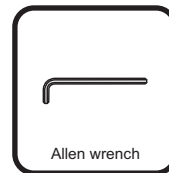Thank you for choosing our new bunk bed.
This practical design offers the utmost in versatility.

Before assembling your Staircase Bookshelf bunk bed, please read through these instructions carefully. Familiarize yourself with the different parts.

Please note that you will require a Phillips head screwdriver and an Allen wrench.
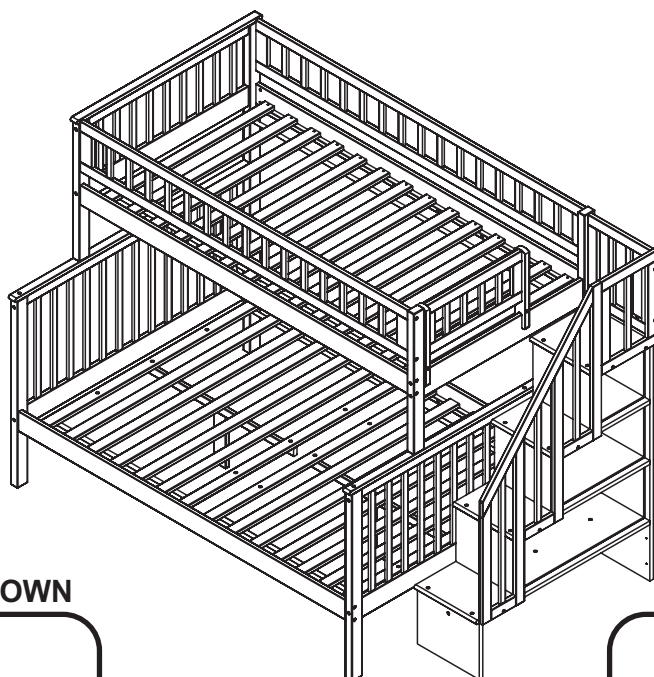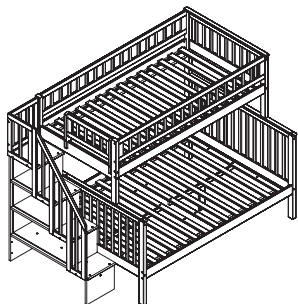
Adult Assembly
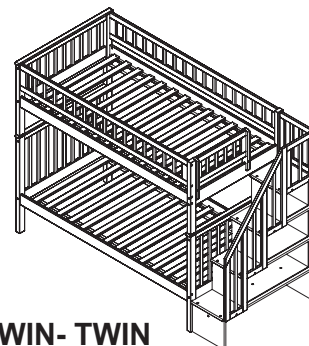
Allen wrench

Customer Supplied

Phillips Head Screwdriver

TWIN OVER FULL SHOWN

STAIRCASE CAN BE SET UP AT EITHER END OF THE BUNK BED

TWIN- TWIN

HARDWARE

NOTE: WE INCLUDE SPARE HARDWARE IN CASE THE ALLEN WRENCH, ALLEN SCREW, JCB, BARREL NUT, WOODEN DOWEL OR WOOD SCREW ARE DAMAGED DURING ASSEMBLY.

A JCB M6 X 3 1/8" - 16 pcs
Spare - 2 pcs

B Barrel Nut - 16 pcs
Spare - 2 pcs

C Wooden Dowel - 26 pcs
Spare - 2 pcs

D Allen Screw 2 3/8" - 8 pcs
Spare - 2 pcs

E Allen Screw 2" - 36 pcs
Spare - 2 pcs

F Allen Screw 2 3/4" - 4 pcs
Spare - 2 pcs

G Metal Pins - 4 pcs

H Wood Screw 1" - 2 pcs
Spare - 1 pc

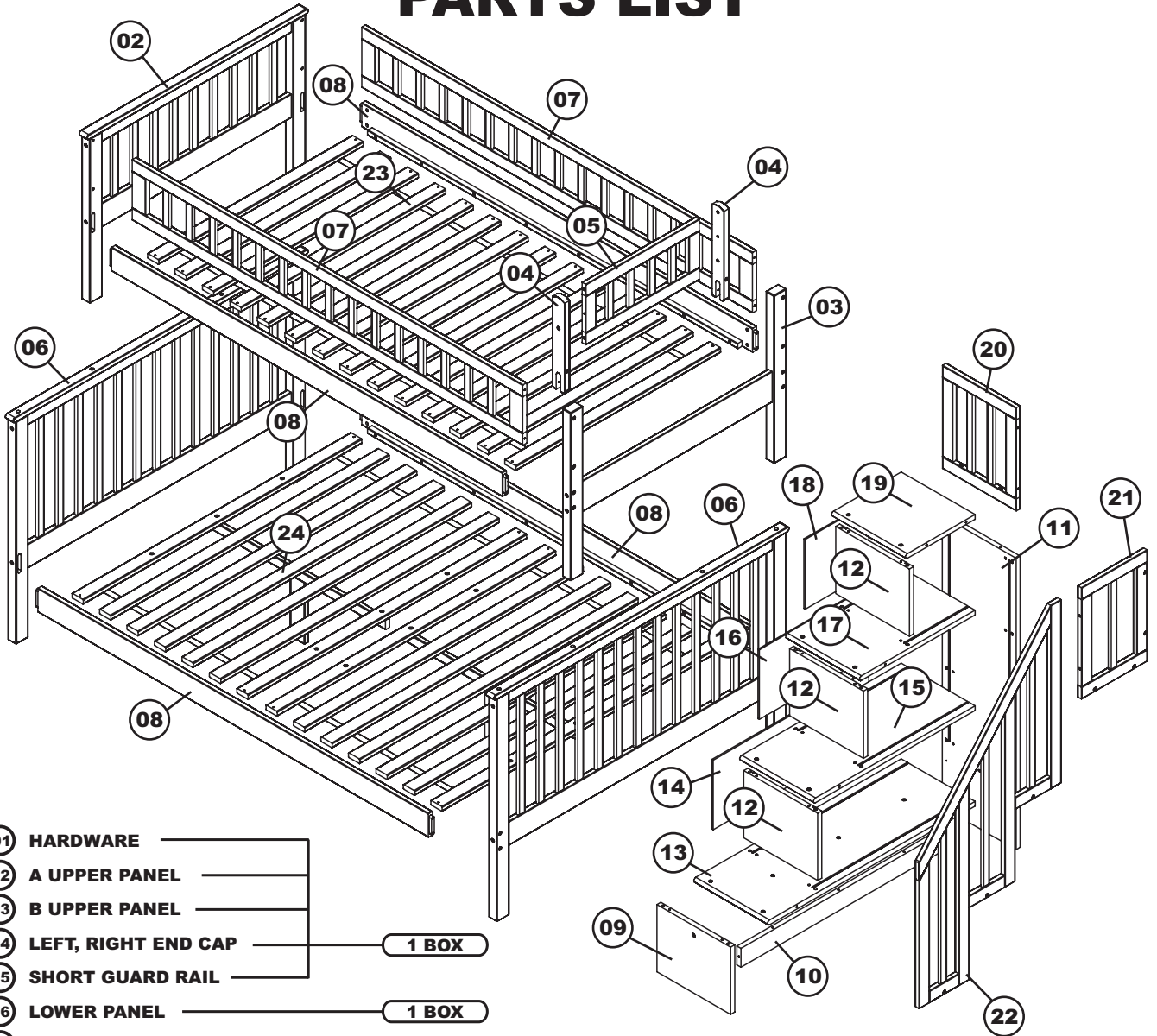**I** Wood Screw 5/8" - 15 pcs
Spare - 2 pcs

J L Bracket - 6 pcs

**K** Large L Bracket - 1 pc

L Wood Buttons - 4 pcs
(Twin - Full)

M Allen Wrench - 2 pcs
Spare - 1 pc

PARTS LIST

|		
01	HARDWARE	
02	A UPPER PANEL	
03	B UPPER PANEL	
04	LEFT, RIGHT END CAP	1 BOX
05	SHORT GUARD RAIL	
06	LOWER PANEL	1 BOX
07	FRONT, BACK GUARD RAIL	1 BOX
08	LONG RAILS	
09	FLOOR STORAGE SIDE PANEL	
10	BOTTOM CROSS BRACE	
11	LONG SIDE PANEL	
12	BOOKSHELF SIDE PANEL	
13	FLOOR STORAGE TOP PANEL	
14	BOOKSHELF BACK PANEL 1	
15	BOOKSHELF TOP PANEL 1	
16	BOOKSHELF BACK PANEL 2	1 BOX
17	BOOKSHELF TOP PANEL 2	
18	BOOKSHELF BACK PANEL 3	
19	BOOKSHELF TOP PANEL 3	
20	BACK SHORT GUARD RAIL	
21	SIDE SHORT GUARD RAIL	
22	HAND GUARD RAIL	
23	TWIN SLAT KIT	1 BOX
24	FULL LOWER BUNK SLAT KIT	1 BOX
	OR	
25	TWIN LOWER BUNK SLAT KIT	1 BOX
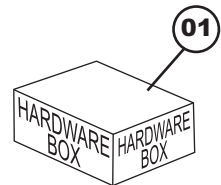
STEP 1 Attach the long rails (08) to the upper panels (02)(03), using JCB M6 X 3 1/8" (A) and barrel nut (B). Tighten with the Allen wrench (M).

A

JCB M6 X 3 1/8"

B

Barrel Nut

M

Allen wrench

02

A

B

A

08

B

08

03

B

A

A
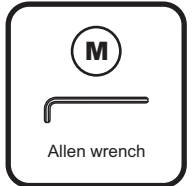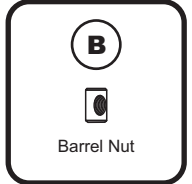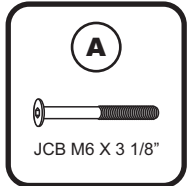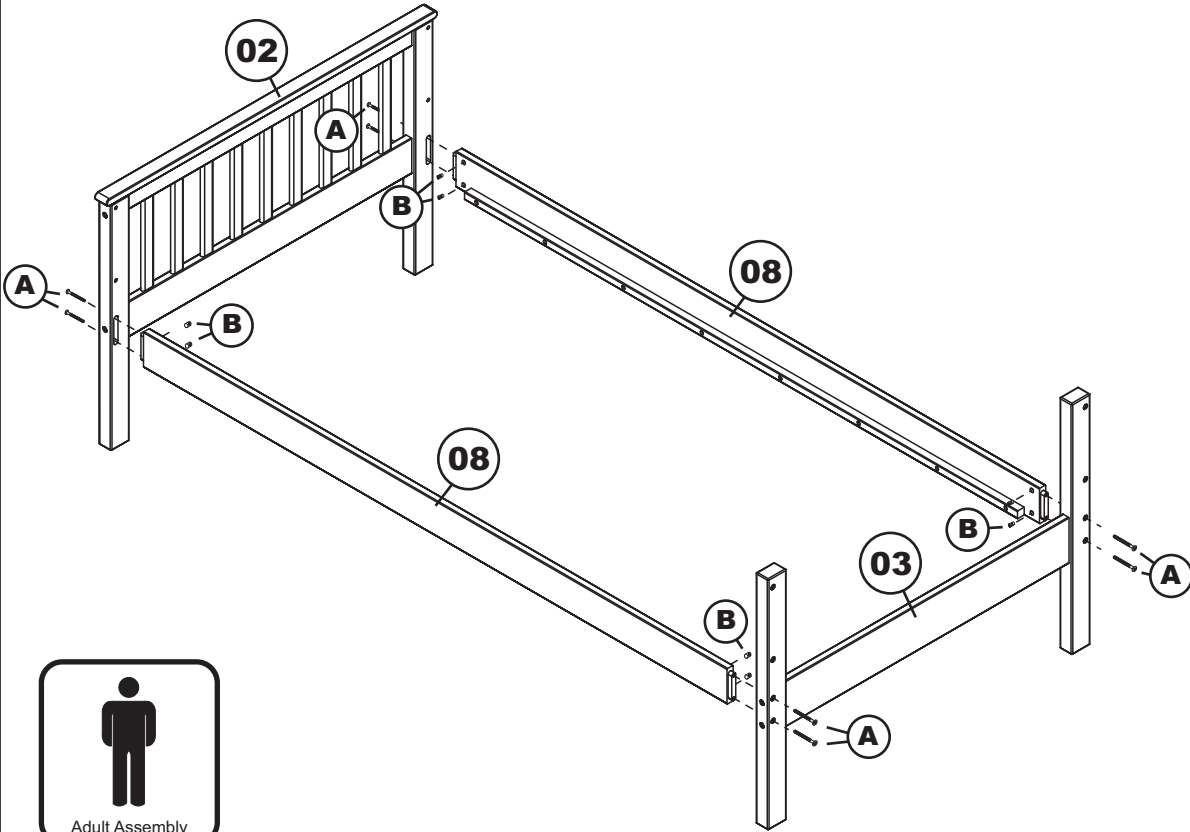
Adult Assembly

STEP 2 Lay the twin slat kit (23) onto the bed. Fix in place using wood screws provided in the slat kit box. FOR SLAT KIT ASSEMBLY follow assembly instructions included with slat kit.
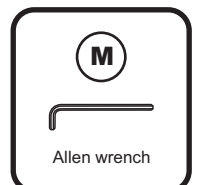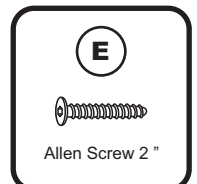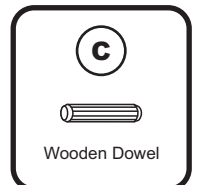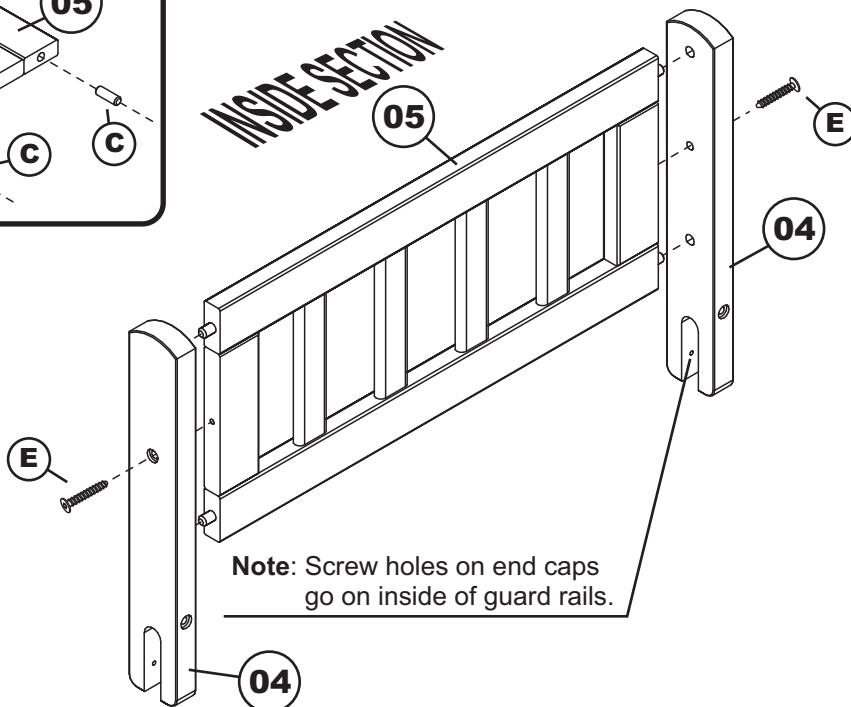
23

Adult Assembly

Customer Supplied

Phillips head screwdriver
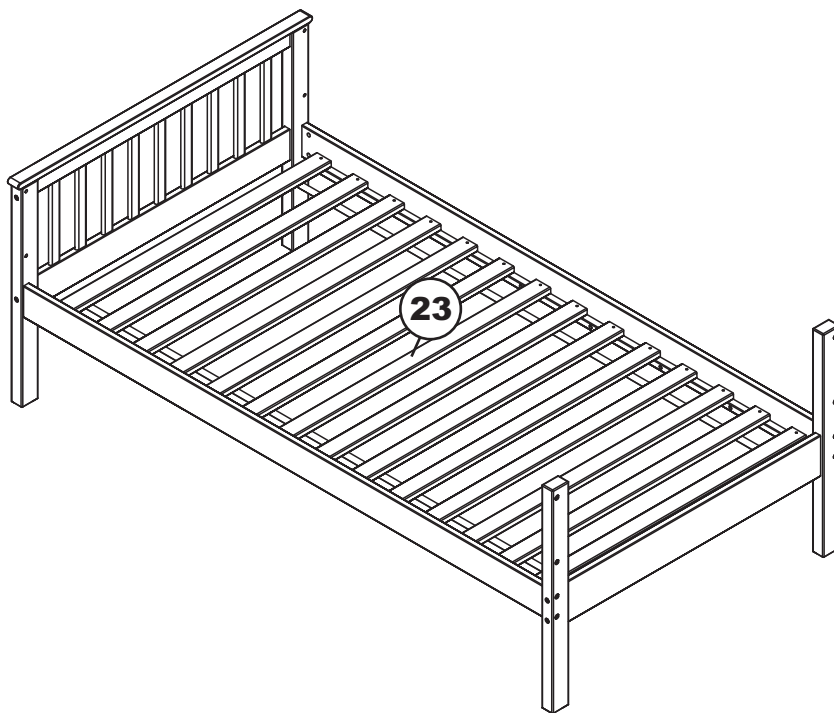
STEP 3

Attach the front, back guard rails (07) to the upper panel assemblies using Allen screw (D). Tighten with the Allen wrench (M).

D

D

D

D

07

07

D

D

D

D

Adult Assembly

D

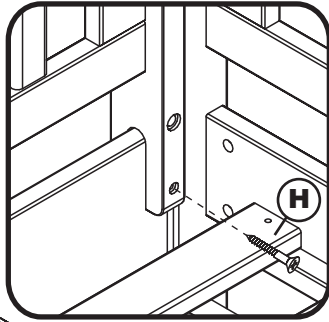Allen Screw 2 3/8 "

M
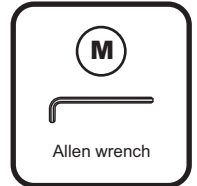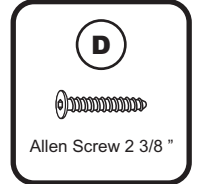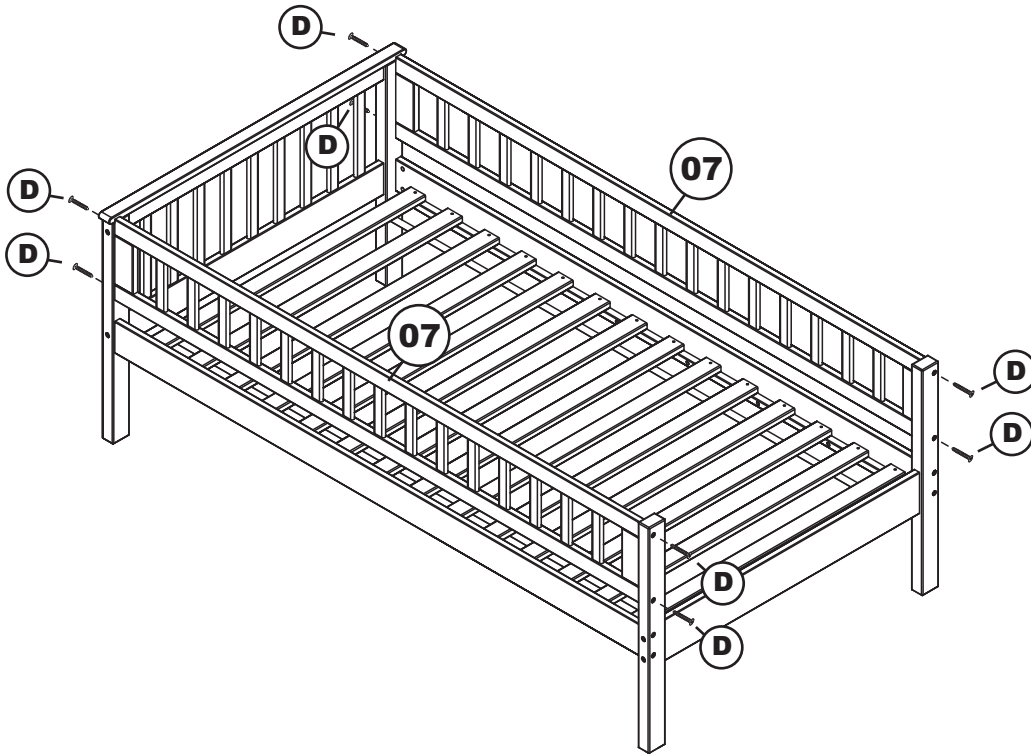
Allen wrench

STEP 4

Insert wooden dowel (C) to the locator holes will receive C as shown below. Attach the short guard rail (05) to the left, right end caps (04), using Allen screw (E),Tighten with the Allen wrench (M).

05

C C

INSIDE SECTION

05

E

04

E

04

Note: Screw holes on end caps go on inside of guard rails.

Adult Assembly

C

Wooden Dowel

E

Allen Screw 2 "

M

Allen wrench
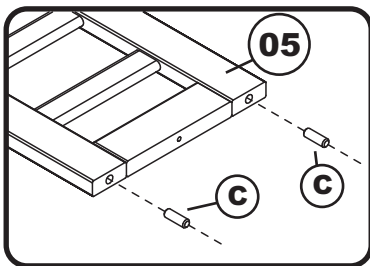
STEP 5 Attach the short guard rail assemblies to the upper panel assemblies as shown below, using wood screw (H), tighten with the Phillips head screwdriver. (Customer supplied)

INSIDE VIEW

H

H

H

Note : Screw holes on end caps go on inside of guard rails.

Adult Assembly

H

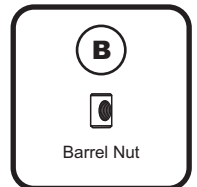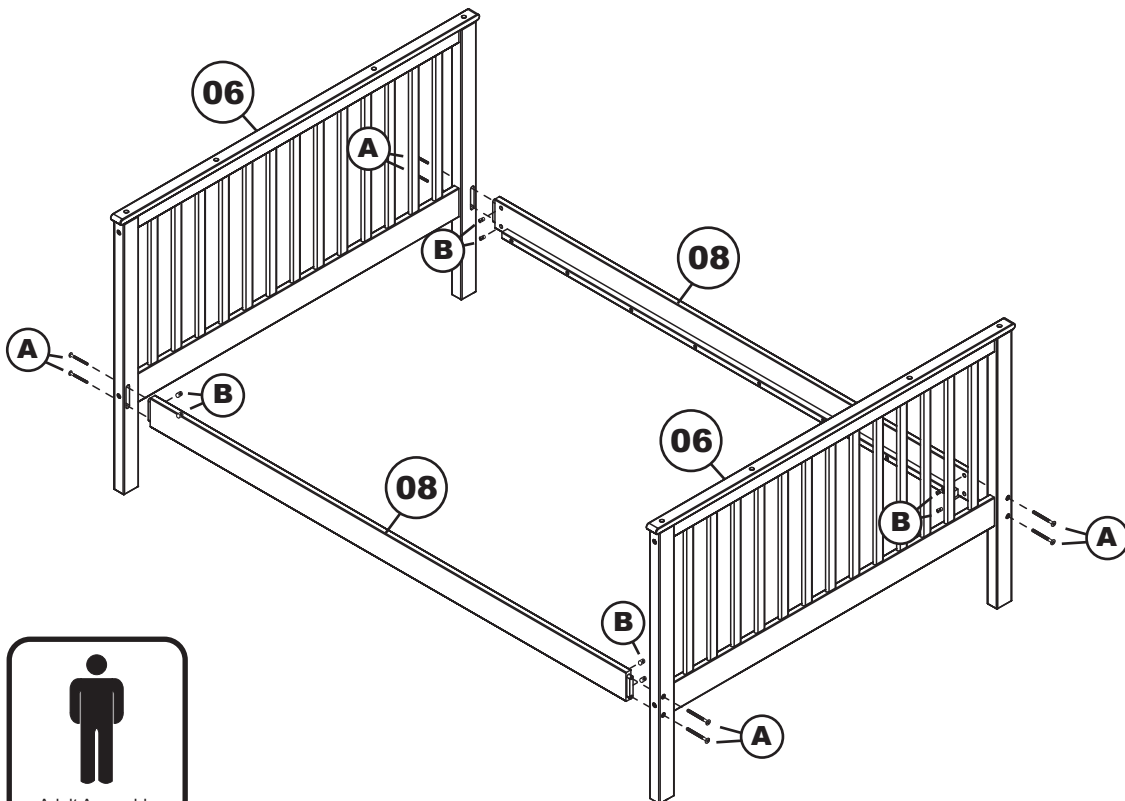WOOD SCREW D6 X 1"

Customer Supplied

Phillips head screwdriver
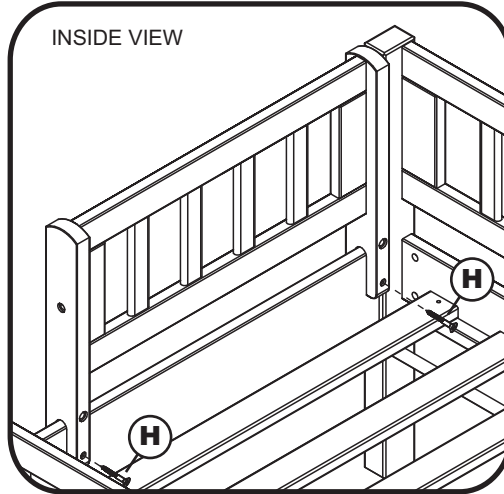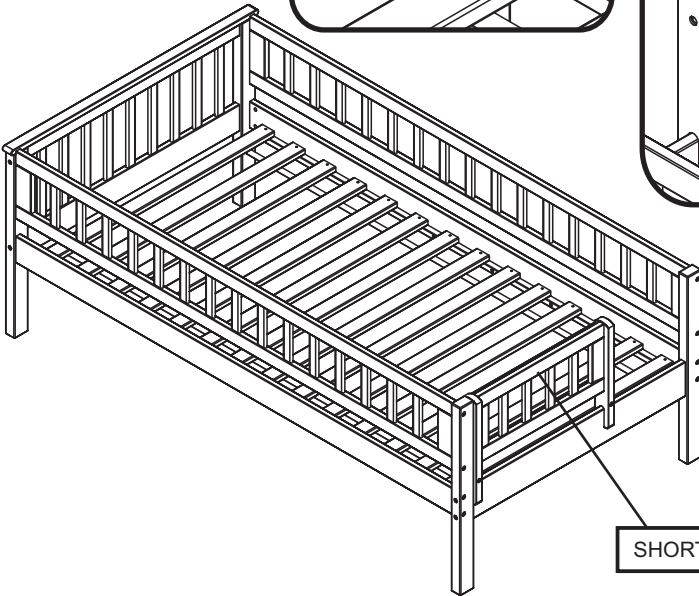
SHORT GUARD RAIL ASSEMBLIES

STEP 6 Attach the long rails (08) to the lower panel (06) using JCB M6 X 3 ½" (A), and barrel nut (B). Tighten with the Allen wrench (M).
Full lower panel shown. Twin over Twin bunk use Twin lower panel.

06

A

B

08

A

B

06

08

B

B

A

A

A

JCB M6 X 3 1/8"

B

Barrel Nut

M

Allen wrench

Adult Assembly

STAIRCASE BOOKSHELF BUNK BED TT TF
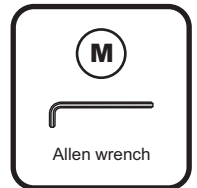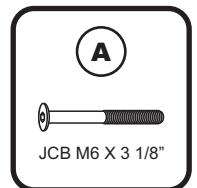
STEP 7 Lay the full slat kit (24) onto the bed. Fix in place using wood screws provided in the slat kit box. FOR SLAT KIT ASSEMBLY follow assembly instructions included with slat kit.

(24)
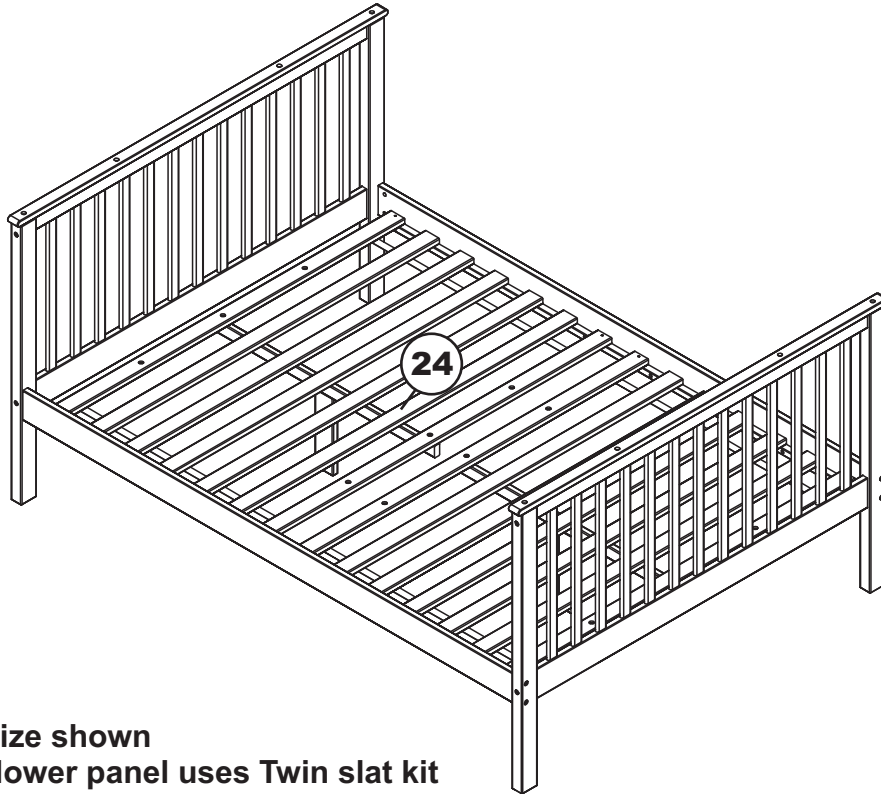
Adult Assembly

Customer Supplied

Phillips head screwdriver

Full size shown
Twin lower panel uses Twin slat kit

**STEP 8** Insert metal pins (G) into the holes on top of the lower panels. Lift the upper panels onto the lower panels as shown, and fit the metal pins into the holes in the bottom of the upper panel legs.

Adult Assembly

G

Metal Pins

⚠ CAUTION
This step requires
two strong people.
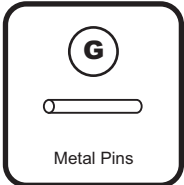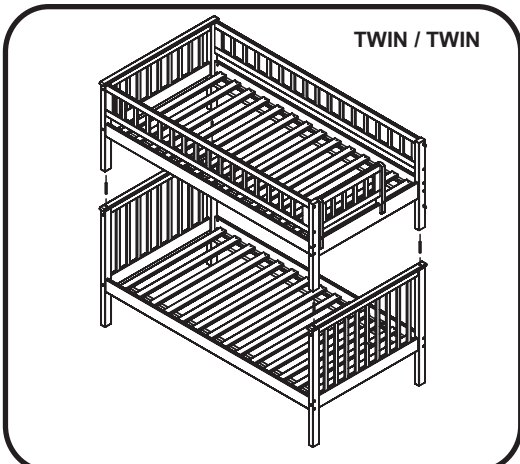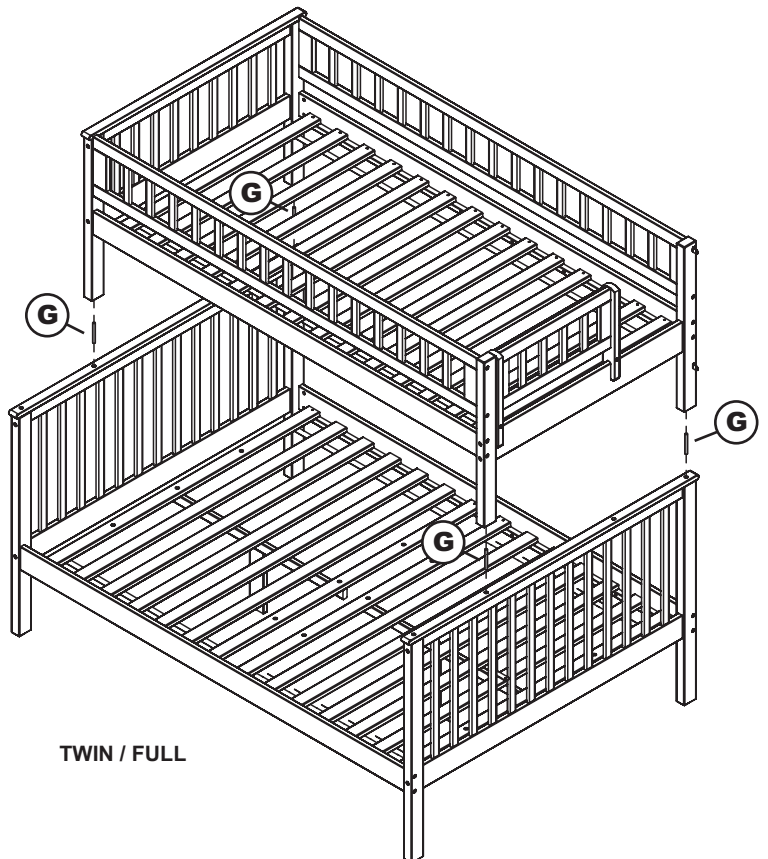
G

G

G

G

TWIN / TWIN

TWIN / FULL

STEP 9 Insert wooden dowel (C) to the locator holes will receive C as shown below.

Adult Assembly

C
Wooden Dowel

09
12
12
13
12
15
17
19

C (multiple)
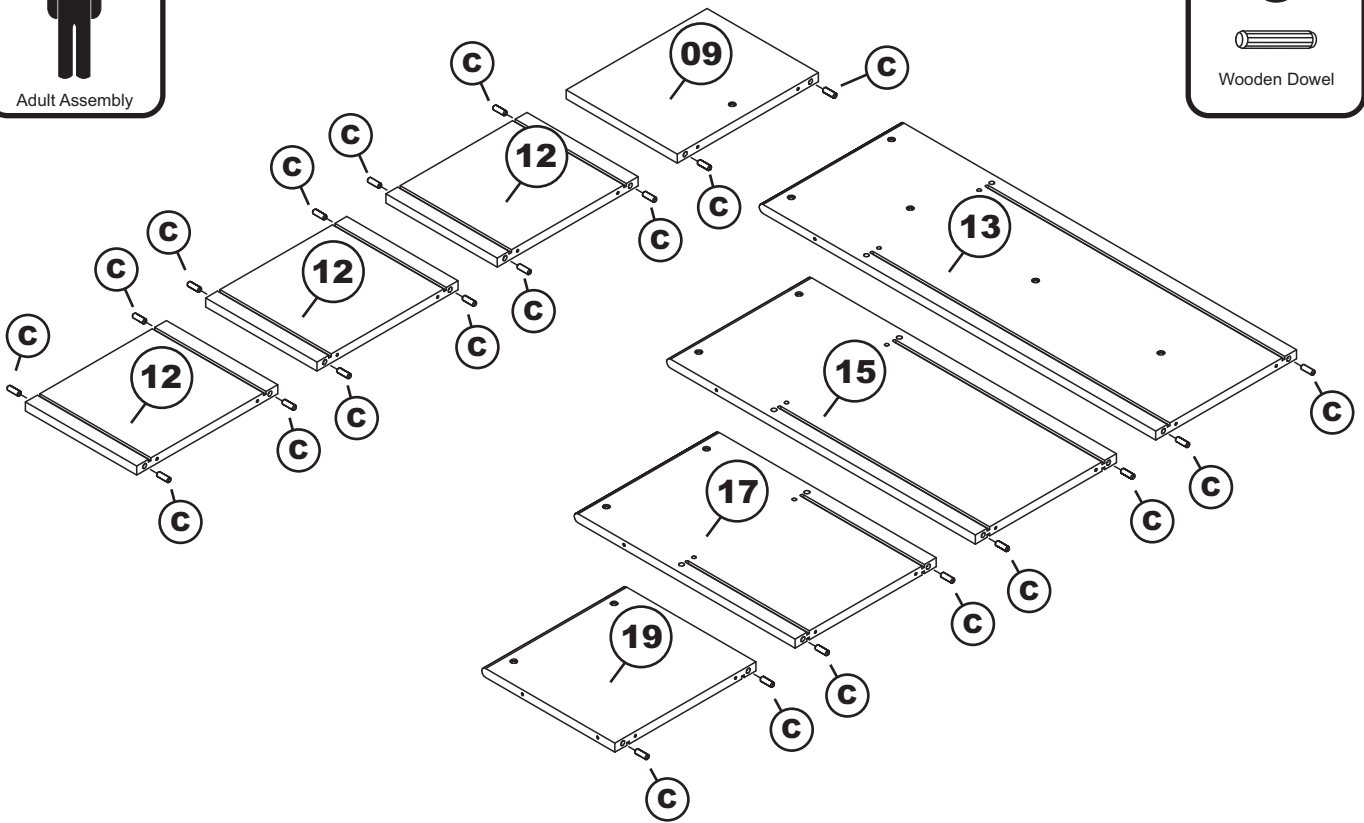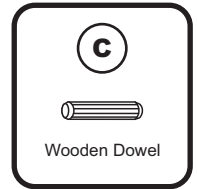
STEP 10 Attach bottom cross brace (10) to the floor storage side panel(09)as shown below. Using allen screw (E).
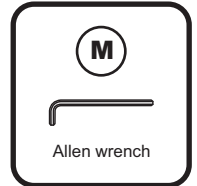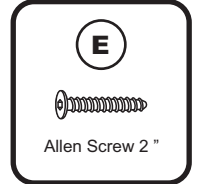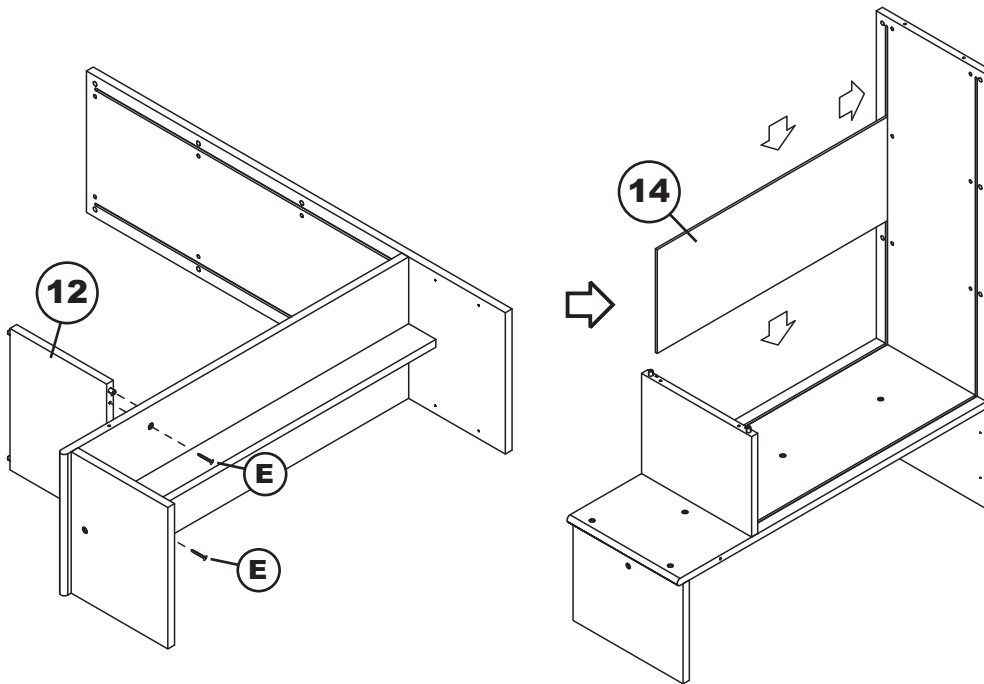Tighten with allen wrench (M), but don't fully tighten this yet.
Attach floor storage top panel (13) to the floor storage side panel assemblies. Using allen screw (E).
Tighten with allen wrench (M).
Attach long side panel (11) to the floor storage side panel assemblies. Using allen screw (E).
Tighten with allen wrench (M). After this,Tighten allen screw on the floor storage side panel.
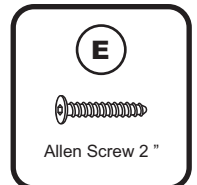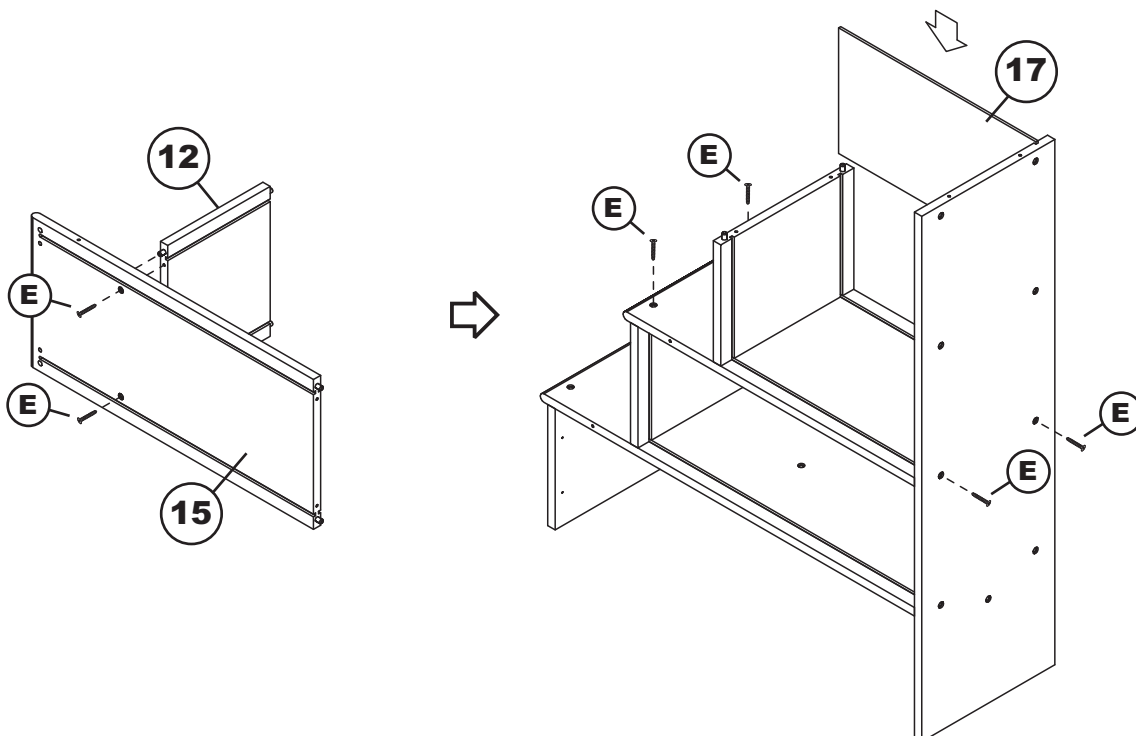
Adult Assembly

E
Allen Screw 2 "

M
Allen wrench

10
13
11
09
E (multiple)
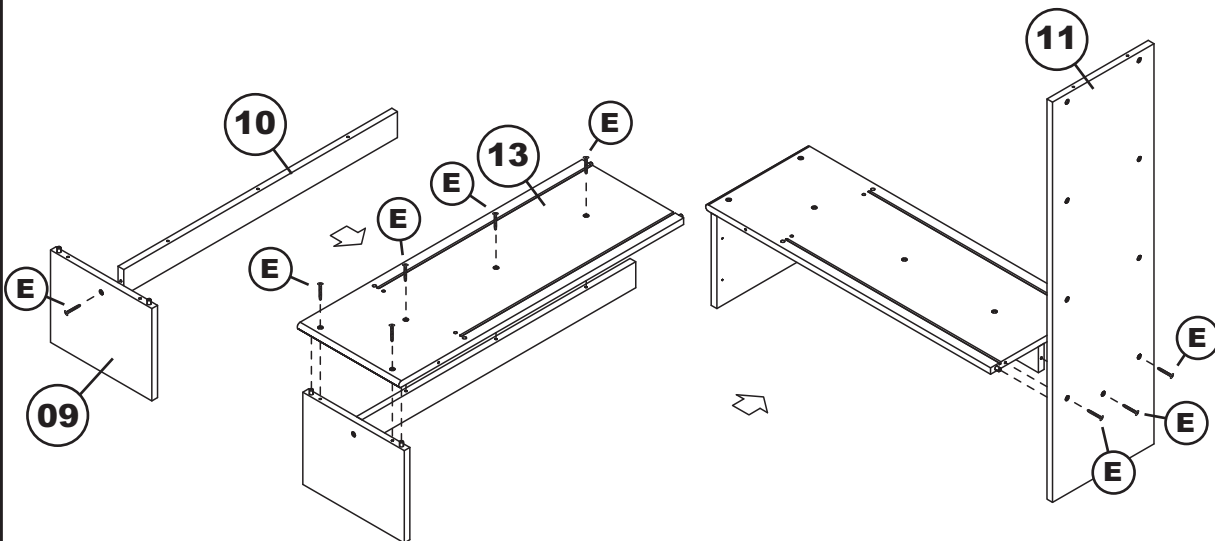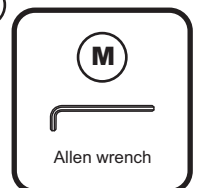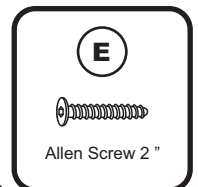
STEP 11 Attach bookshelf side panel (12) to the floor storage side panel assemblies as shown below. Using allen screw (E). But don't fully tighten these yet. Leave them a bit loose to make fitting the back panel easier.
Guide bookshelf back panel 1 (14) in carefully so that it won't jump out of its grooves. Be sure it fits fully into the groove at the bottom (in floor storage top panel).

Adult Assembly

E
Allen Screw 2 "

M
Allen wrench

STEP 12 Attach bookshelf top panel 1(15) to the bookshelf side panel (12) using allen screw (E).Tighten with Allen wrench (M).
Attach bookshelf top panel assemblies to the floor storage assemblies, using allen screw (E). Tighten with allen wrench (M).
Guide bookshelf back panel 2 (17) same as step11.

Adult Assembly

E
Allen Screw 2 "

M
Allen wrench
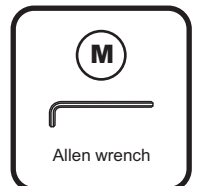
STEP 13 Attach bookshelf top panel 2(17) to the bookshelf side panel (12) using allen screw (E).Tighten with Allen wrench (M). But don't fully tighten these yet. Leave them a bit loose to make fitting the back panel easier.
Attach bookshelf top panel assemblies to the floor storage assemblies as shown below. Using allen screw (E). Tighten with allen wrench (M).
Install bookshelf back panel 3 (18).
After this, tighten allen screw of bottom section top panel 2.

Adult Assembly

E
Allen Screw 2 "

M
Allen wrench
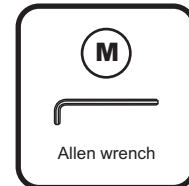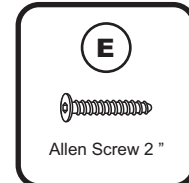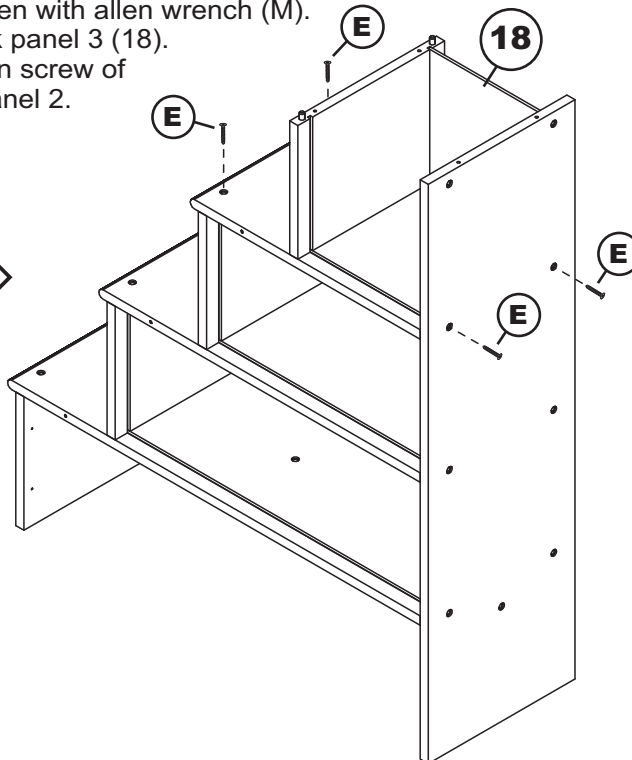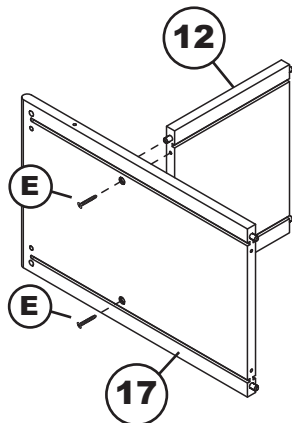
STEP 14 Attach bookshelf top panel 3 (19) to the floor storage assemblies. Using allen screw (E). Tighten with allen screw (M).
Attach back short guard rail (20) to the staircase bookshelf assemblies as shown below. Using allen screw (F). Tighten with allen wrench (M).
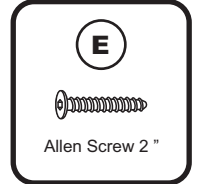
Adult Assembly

E
Allen Screw 2 "

F
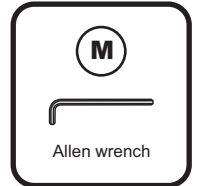Allen Screw 2 3/4 "

M
Allen wrench
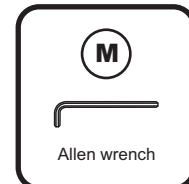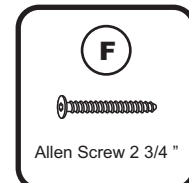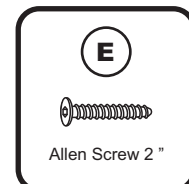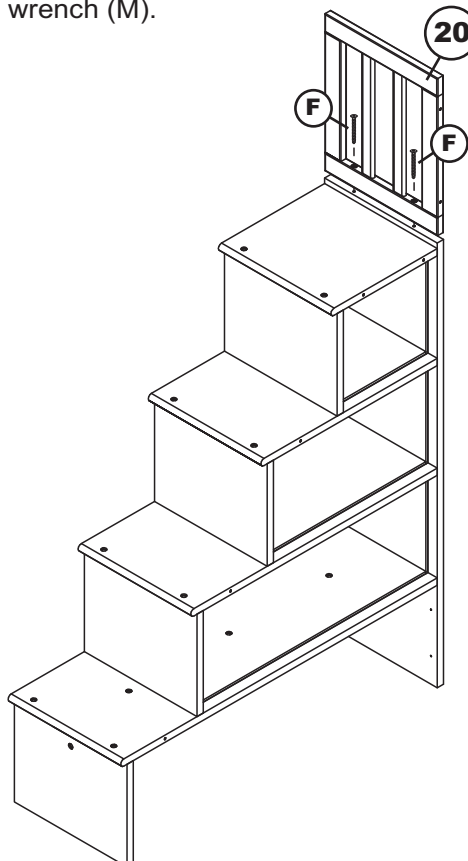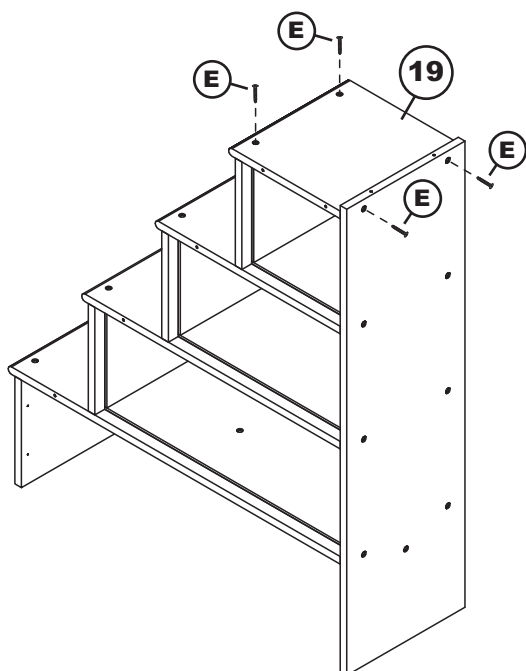
STEP 15 Attach side short guard rail (21) to the staircase bookshelf assemblies. Using allen screw (E). Tighten with allen wrench (M).
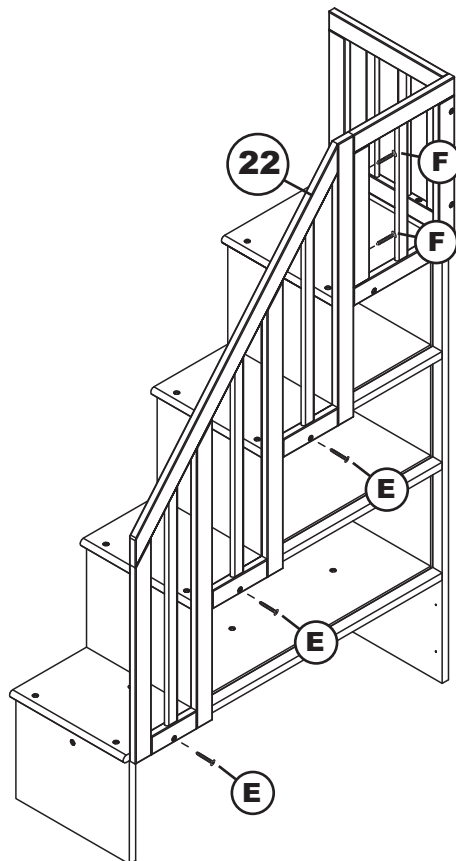

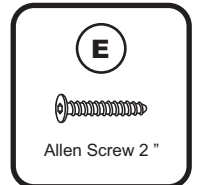Adult Assembly

E

Allen Screw 2 "
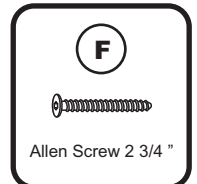
M
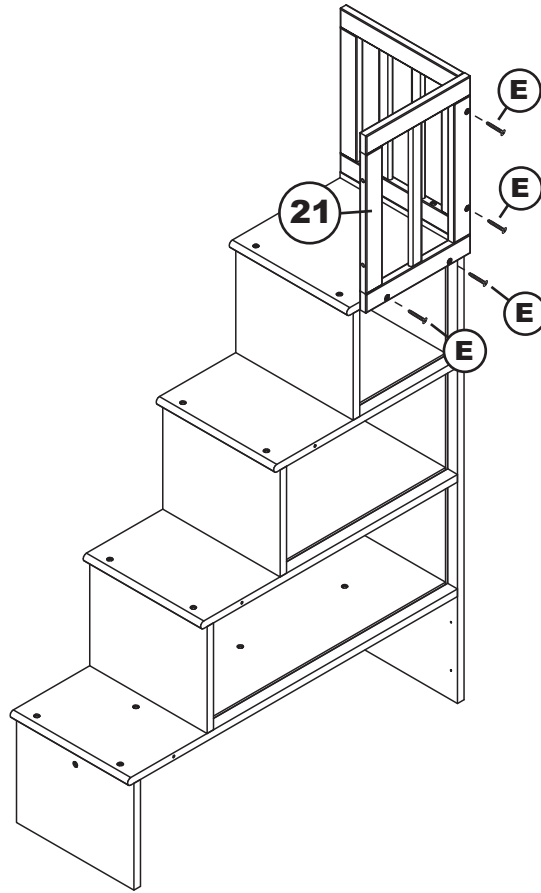
Allen wrench

STEP 16 Attach hand guard rail (22) to the staircase bookshelf assemblies. Using allen screw (E)(F). Tighten with allen wrench (M). Recheck that all screws are tight.
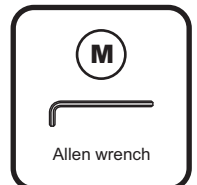

Adult Assembly

E

Allen Screw 2 "

F

Allen Screw 2 3/4 "

M

Allen wrench

STEP 17 Move the bunk bed and staircase bookshelf assemblies where you want to place them in the room.
Attach staircase bookshelf assembly to the bunk bed assembly as shown below. Fix L bracket (J)
to upper, lower bunk panel using wood screws (I) as shown.
Fix large L bracket (K) as shown.
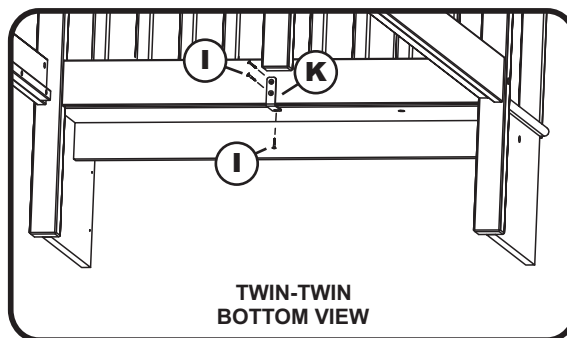Lastly, cover holes with wood buttons (L). (Twin-Full only.)

J — L - Bracket

I — Wood Screw 5/8"

K — Large L - Bracket

L — Wood Button

Adult Assembly
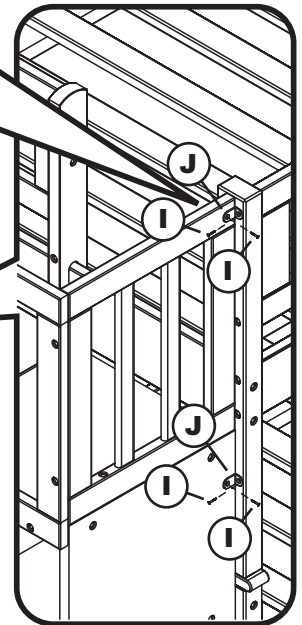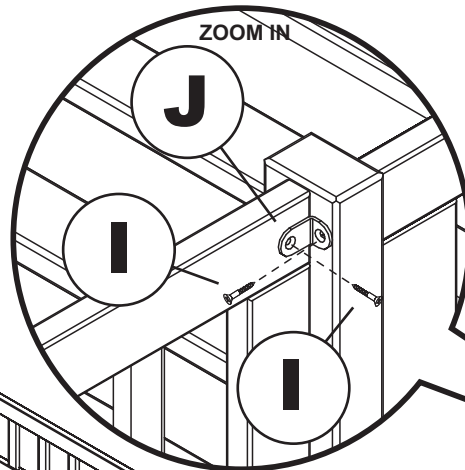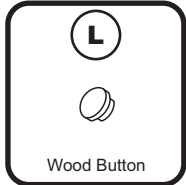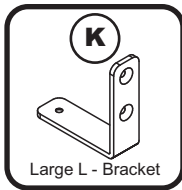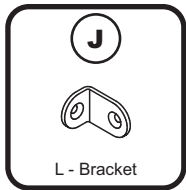
ZOOM IN

BACK VIEW
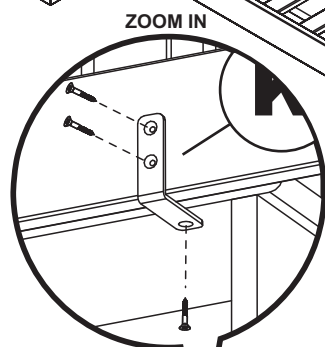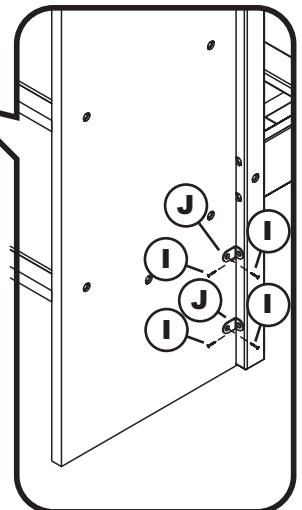
ZOOM IN
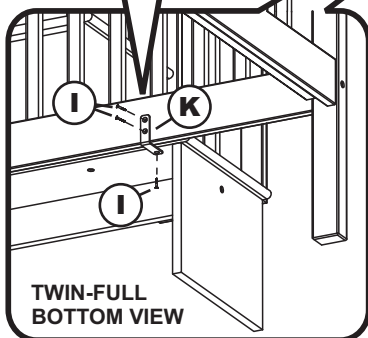
TWIN-FULL
BOTTOM VIEW

TWIN-TWIN
BOTTOM VIEW

Congratulations !

Your Staircase Bookshelf bunk bed is now ready for use.
We recommend that you periodically check that all screws are tight
and all parts are secure to ensure lasting safety.